

2651 N. Green Valley Pkwy, Ste. 104 Henderson, NV 89014 (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## **FACT SHEET**

#### APPLICANTS FOR GENERAL DENTAL LICENSE

Thank you for your interest in applying for a general dental license in the State of Nevada. Pursuant to state law, **ALL** applicants for a general dental license must meet the following eligibility requirements as set forth in NRS 631.230:

- (a) Is over the age of 21 years;
- (b) Is a citizen of the United States, or is lawfully entitled to remain and work in the United States;
- (c) Is a graduate of an accredited dental school or college; and
- (d) Is of good moral character

If you meet **all** of the requirements listed in item (a) through (d) above, you may be eligible to apply for licensure.

In order to apply for a general dentistry license in the State of Nevada, you must have successfully passed a clinical examination. The Board accepts two clinical examinations ADEX (after October 1, 2007) or WREB. NRS 631.240 states:

- 1 (a) Must present to the Board a certificate granted by the Joint Commission on National Dental Examinations which contains a notation that the applicant has passed the National Board Dental Examination with an average score of at least 75; and
- 1 (b) Must present to the Board
- (1) Successfully pass a clinical examination approved by the Board and the American Board of Dental Examiners; or
- (2) Present to the Board a certificate granted by the Western Regional Examining Board which contains a notation that the applicant has passed, a clinical examination administered by the Western Regional Examining Board
- 2. The Board shall examine each applicant in writing on the contents and interpretation of this chapter and the regulations of the Board.

### **Jurisprudence Examination/Fingerprints**

You will receive written confirmation via US Mail of the receipt of your application and application fee along with the on-line jurisprudence examination username/password and the fingerprint materials.

<u>NOTE</u>: Pursuant to the laws of the State of Nevada, you are required to utilize the official fingerprint cards and documents approved by the Nevada Department of Public Safety. The Board is unable to accept any other fingerprint documents. To avoid additional expense, please wait to receive the fingerprint package from the Board.

<u>NOTE</u>: Each applicant shall successfully pass the jurisprudence examination which is based on the contents and interpretation of Chapter 631 and the regulations of the Board. In addition, the applicant must file all required documents to the Board office before an application will be deemed complete and ready for review by the Board's Secretary-Treasurer.

#### Checklist

The Board has provided you a checklist of the items you will be responsible for requesting and/or submitting to the Board. Please be advised Certified Copies of School Transcripts and Verification of Licensure documents if hand delivered must be in sealed envelopes.

## **Application Review:**

Upon receipt of all required documentation, your application for licensure will be reviewed by the Secretary Treasurer to ensure compliance (NAC 631.050). If the application is found to be in compliance the Secretary Treasurer shall instruct the Executive Director to issue the license.

### **Activation/Renewal of License:**

Upon approval of your application for licensure by the Board, you will receive an approval packet to include, but not limited to, the license number assigned, the activation/renewal form to include fee amounts specific for your licensure type (prorated), information regarding, business license, continuing education requirements, duties delegable to dental assistants, State Board of Pharmacy regarding permits for controlled substances and the Prescription Monitoring Program access information.



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## APPLICANT'S CHECKLIST FOR GENERAL DENTAL LICENSURE

(List of items to be completed by you)

 Complete Application
 Application Fee
 2 x 2 color photo attached to the application
 Original Self Query report from the National Practitioners Data Bank (NPDB)  (See instructions included with the application)
 Certified Transcript from Dental School (must have degree posted)
 National Board Scores (request through the Joint Commission at <u>www.ada.org/dentpin</u> )
 Certified score reports of ALL clinical examinations you participated in as a candidate (Please have these certified certificates mailed directly to the Board office)
 Verification of licensure letters from ALL states you are licensed, regardless of license status (Please have these letters mailed directly to the Board office)
 Copy of front and back of current CPR card (online courses ARE NOT acceptable)
Copy of Citizenship Documents  (U.S. citizens – State birth certificate, U.S. passport or copy of naturalization certificate)  (Non-U.S. citizens – copy of legal document which allows you to remain and work in the U.S. including, but not limited to, permanent resident card, employment authorization card. etc.)
Complete on-line jurisprudence examination (Registration provided upon receipt of application) (Results are automatically emailed to the Board office)
 Completed Fingerprint Background Waiver, ID Verification Form and 2 Fingerprints Cards*  (Provided with the jurisprudence information upon receipt of application)
*Pursuant to the laws of the State of Nevada, you are required to utilize the official fingerprint cards and documents approved by the Nevada Department of Public Safety. The Board is unable to accept any other fingerprint documents. To avoid additional expense, please wait to receive the fingerprint package from the Board.

<u>NOTE</u>: When the Board office has received the completed application, applicable application fee and all required documents as set forth in NAC 631.030, your application will be reviewed by the Secretary-Treasurer for the Board. Upon review by the Secretary-Treasurer and having met all requirements, the Secretary-Treasurer shall instruct the Executive Director to issue the license.

IF HAND-DELIVERING ANY ITEMS NOTED ABOVE, THE MATERIALS MUST BE IN SEALED ENVELOPE



2651 N. Green Valley Pkwy, Ste. 104 Henderson, NV 89014 (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046 2" x 2" color photo of applicant taken within the last 6 months must be affixed to this space.

I hereby make application for Nevada Dental licensure by: (Please check one below)

				•		,				
Licensure by ADEX Ex	am (NRS 631	.240): \$1200		Licens	sure by	WREB Exam (N	IRS 631.2	40): \$120	0	
Licensure by Credent (Please select specialty below		:55): \$1200	Indi	cate Speci	alty:	Board Eligibl	e 🔲	Diplom	ate	
Orthodontia		Pro	ostho	dontia		O	& M Path	ology		
Endodontia		Pedi	atric D	entistry		C	& M Radi	ology		
Periodontia		Public	Healt	h Dentist			O & M Sur	gery		
Limited Licensure (NF	RS 631.271): \$	125		Restricte	d Geog	graphical (NRS 6	531.274):	\$600		
Resident:	In	structor:		Underser	ved Cou	ınty(ies):	FQHC or	Non-Profi	t: 🗀	]
Indicate Residency Progra	m: Indicate	Instructor Facili	<u>ty:</u>	Indicate Co	ounty(ies	<u> </u>	<u>Indicate F</u>	QHC Facilit	y or No	<u>n Profit</u>
Military by Reciprocit	y/Credential:	\$1200.00		License	by End	orsement: \$12	00 🗆			
NOTE: An application is considered complete when the application, all required documents, background information, and fees are on file with the Board office. APPLICATION FEES MUST BE PAID IN ADVANCE AND MAY NOT BE REFUNDED PURSUANT TO NEVADA REVISED STATUTE (NRS) 631.345.  Please type or print legibly. All questions must be answered. If additional space is needed, attach a separate sheet identifying additional information by Section number. Applicants acknowledge they have a continuing responsibility to update all information contained in this application until such time as the Board takes final action on this application. Failure of an applicant to update the information prior to final action of the Board is grounds for subsequent disciplinary action.										
Last:		First:				Middle:			Si	uffix:
Soc. Security #: A	Age: Male Female	Birthd	ate:	Birth	place (C	ity, County, State,	& Country):	;		
Have you ever been kno	own by any oth	er name?					Ye	s 🔲	No	
If yes, state in full every o	ther name by wl	nich you have be	en kno	wn, the reas	on there	efore, and the inclu	sive dates	so known:		<u>—</u>
If a married woman, sta	ate maiden nar	ne:								
If a name change was n	made by court (	order, attach a	CERTII	FIED COPY	of the co	ourt order.				
Are you a U.S. born c	itizen?							Yes 🔲	No	
If no, are you natural	ized?							Yes 🔲	No	
If yes, naturalization #		Naturali Date:	ization			Place:				
If no, were you born	abroad of US	citizens?						Yes 🔲	No	
If no, are you a legal	resident?							Yes 🔲	No	
Is your application fo	r naturalizati	on pending?								
Date of Application:			ace:					Yes	No	
*You must submit appr work in the U.S*	opriate proof	of Citizenship o	r legal	document	ation fo	r lawful entitlem	ent to ren	nain in the	U.S. <u>a</u>	and

(A) HOME ADDRESS & PREV	IOUS ADDRESS HISTO	RY			
Current Home Address:		City:		State:	Zip code:
Mailing Address: This is the ad If same as current home addres			NSBDE will be mailed.		
Mailing Address (If different):		City:		State:	Zip Code:
Telephone Residence:	Telephone Cell:		Email address:		
(B) PREVIOUS STREET ADDR	ESS				
List all home addresses for the leave blank. Please be sure that (Please add additional pages as	at if you were in school y				
1. Address :		City:		State:	Zip Code:
County:		Dates:		to	<u> </u>
2. Address :		City:		State:	Zip Code:
County:		Dates:		to	•
3. Address :		City:		State:	Zip Code:
County:		Dates:		to	·
4. Address :		City:		State:	Zip Code:
County:		Dates:		to	
5. Address :		City:		State:	Zip Code:
County:		Dates:		to	
6. Address :		City:		State:	Zip Code:
County:		Dates:		to	
7. Address :		City:		State:	Zip Code:
County:		Dates:		to	
8. Address :		City:		State:	Zip Code:
County:		Dates:		to	
9. Address :		City:		State:	Zip Code:
County:		Dates:		to	
10. Address :		City:		State:	Zip Code:
County:		Dates:		to	I

(C) MILITARY SERV	ICE							
Have you ever serve	d in the military? (if yes, yo	u must answer the	questions below)	Yes No				
Date of Service:		Military Occup	ation Specialty/	/Specialties:				
From	to							
Branch of Service:	Army/Army Reserve			Marine Corps/Marine Corps Reserve				
	Navy/Navy Reserve			Air Force/ Air force Reserve				
	Coast Guard/ Coast Guar	d Reserve		National Guard				
Date of Service:		Military Occup	pation Specialty,	/Specialties:				
From	to							
Branch of Service:	Army/Army Reserve			Marine Corps/Marine Corps Reserve				
	Navy/Navy Reserve			Air Force/ Air force Reserve				
	Coast Guard/ Coast Guar	d Reserve		National Guard				
(D) EDUCATION &	CERTIFICATIONS							
-	Doctoral:			Post Doctoral:				
University/			University/					
College:			College:					
City:			City:					
State:			State:					
Years Attended: (month/	year)		Years Attended: (month/year)					
	to			to				
Graduation Date:			Graduation [	Date:				
Degree Earned: DDS	5 DMD		Specialty (M	S):				
(E) LASER USE AND	CERTIFICATION							
I utilize laser radiation	in the performance of my	practice of den	tistry.	Yes N	。			
-	r I use in my practice of den	itistry has beei	n cleared by th	e United States Food and Yes N				
Drug Administration for			in diambin n. a	_	_			
			_	cessful completion of a recognized course puil idelines and standards for dental laser educ				
adopted by the Acade								
(F) CONTINUED CL	INICAL COMPETENCY							
Have you been out of	active practice for two or m	ore years just	prior to compl	eting this application? Yes N	o 🔲			
If yes, attach a separa	te sheet with details of how	you have mai	ntained your c	linical skills.				
(G) HISTORY OF IM	IPAIRMENT							
De verriere L		داد سماهم ام	iool oubstags -					
(1) medical/mental	nave you ever, abused alcoh impairments or emotional o ant to NRS and NAC Chapte	condition(s) th	at would impa	ir your ability to perform as Yes 🔲 N	° 🗆			
(2) ability to perform	nave you ever had, any cont n as a licensee pursuant to etails on separate sheet)	-	-	s) that would impair your Yes \[ \] N	° 🗆			

(H) DENTAL PRACTICE &	EMPLOYMENT HISTORY					
or done business under a fictive of the following information partners, associates or person (D.B.A.), dates and nature of the first of	in private dental practice, been itious name (D.B.A.)? mation for the past ten years incomes sharing office space; list date business; and the reason for leader of unemployment. (Use add	cluding es of sei aving e	g the dates elf-employmeach	you practiced ment and natu ce. If you were	Yes I dentistry: the names o ire of business; list all fic	ctitious names
Current Practice Address (If any):		City:			State:	Zip Code:
Telephone:	Fax:		Email addre	?ss:		
(I) PREVIOUS EMPLOYME	ENT					
1. Practice Address:		City:			State:	Zip Code:
From:	To: (Includ	ıde mor	nth/year)	Telephone	:	
Name of Employers, Associates, E			Reason for	leaving:		
2. Practice Address:		City:			State:	Zip Code:
From: 7	To: (Includ	ıde mor	nth/year)	Telephone	:	
Name of Employers, Associates, E	Etc		Reason for	leaving:		
3. Practice Address:		City:			State:	Zip Code:
From: 1	To: (Includ	ıde mor	nth/year)	Telephone	:: 	
Name of Employers, Associates, E	Etc		Reason for	leaving:		
4. Practice Address:		City:			State:	Zip Code:
From:	To: (Include		nth/year)	Telephone	:	
Name of Employers, Associates, E	Etc		Reason for	leaving:		
5. Practice Address:		City:			State:	Zip Code:
From:	To: (Inclu	ıde mor	nth/year)	Telephone	:	
Name of Employers, Associates, E	Etc		Reason for	leaving:		

(J) EXAMINAT	TION AND LICENSURE HISTORY							
NATIONAL BO	DARD EXAMINATION							
Part I D	Pass Pass	FAIL						
Part II D	Pate Taken: PASS	FAIL						
Please list below	v all dental/hygiene clinical examinations in which you have pa	articipated:	(Use additio	onal sheets i	f neces	sary)		
CLINICAL EXA	MS:							
ADEX	Date(s) of Clinical Examination: to		PASS		FAIL			
WREB	Date(s) of Clinical Examination: to		PASS		FAIL			
OTHER EXAM	S:							
Regional/State,	Territory, DC:				_			
Date(s) of Clinica	al Examination: to		PASS		FAIL			
Regional/State,	Territory, DC:							
Date(s) of Clinica	al Examination: to		PASS		FAIL			
		Have you ever applied for a license to practice dentistry?  Yes No						
Have you ever a	pplied for a license to practice dentistry?			Yes 🔲	No			
	pplied for a license to practice dentistry? the following for each state, territory or the District of Columbia	ia. Use add	itional sheets					
	the following for each state, territory or the District of Columbia		itional sheets e of Applicati	if necessary				
If yes, list to	the following for each state, territory or the District of Columbia			if necessary				
If yes, list to	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):	Dat		if necessary				
If yes, list to State, Territory, Result of Applicati State, Territory,	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):	Dat	e of Applicati	if necessary				
If yes, list to State, Territory, Result of Applicati State, Territory,	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):	Date	e of Applicati	if necessary on:				
If yes, list to State, Territory, Result of Applicati State, Territory, Result of Applicati State, Territory,	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):	Date	e of Applicati	if necessary on:				
If yes, list to State, Territory, Result of Applicati State, Territory, Result of Applicati State, Territory, Result of Applicati	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  DC:	Date	e of Application	if necessary on:				
If yes, list to State, Territory, Result of Applicati State, Territory, Result of Applicati State, Territory, Result of Applicati 1 Have any p At the time	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  oroceedings been initiated against you to revoke or suspend you go you filed this application, were any disciplinary proceedings page.	Date  Date  Date  Date  Date	e of Application of Application of Application of Application of Application	if necessary on:	:			
If yes, list to State, Territory, Result of Applicati State, Territory, Result of Applicati State, Territory, Result of Applicati  1 Have any p  2 At the time including of Have you e	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  proceedings been initiated against you to revoke or suspend you	Date	e of Application	on:  Yes	No			
If yes, list to State, Territory, Result of Applicati State, Territory, Result of Applicati State, Territory, Result of Applicati  1 Have any p 2 At the time including control including contro	the following for each state, territory or the District of Columbia  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  DC:  ion (Granted, Denied, Pending):  croceedings been initiated against you to revoke or suspend you see you filed this application, were any disciplinary proceedings promplaints or investigations, in any other state, territory or the	Date  Date	e of Application	if necessary on:  Yes  Yes  Yes	No No			

(K) MALPRACTICE								
Have you ever had any claims of malpractice filed aga	inst you?		Yes	☐ No				
If yes, list all malpractice, neglience lawsuits and claims you have ever had against you. Include dates, names, settlements								
or resolutions. Please include malpractice and lawsuits that were dismissed. Provide additional pages as needed.								
Do you or have you ever carried malpractice (profession	onal liability) insurance	?	Yes	□ No				
List all malpractice carriers since licensed or for the account for periods with no insurance. Provide ad		-	ger). Leave no time g	aps and				
Carrier:		y Number:						
Address:	City:	y Number.	State:	Zip Code:				
From: To:	(Include month/year)	Telephone	:					
Carrier:	Polic	y Number:						
Address:	City:		State:	Zip Code:				
From: To:		Telephone						
	(Include month/year)	<u> </u>	•					
Carrier:  Address:	City:	y Number:	State:	Zip Code:				
Address:	City:		state:	zip coae:				
From: To:	(Include month/year)	Telephone	:					
Carrier:	Polic	y Number:						
Address:	City:		State:	Zip Code:				
		T						
From: To:	(Include month/year)	Telephone	:					
Carrier:		y Number:						
Address:	City:		State:	Zip Code:				
From: To:	(Include month/year)	Telephone	:					
Carrier:	Polic	y Number:						
Address:	City:		State:	Zip Code:				
From: To:	(Include month/year)	Telephone						

(L) MORAL CHARACTER	
1 Have you ever been reprimanded, censored, restricted or otherwise disciplined? Yes No	, <sub>□</sub>
Have any claims or complaints of malpractice, formal or informal, ever been made or filed against you, or have any proceedings been instituted against you?  Yes No.	, <u> </u>
Have you ever been arrested, convicted, charged with, entered a plea of nolo contendere or pleaded guilty to the violation of any law [misdemeanor(s) or felony(ies)]?  Yes  No.	, <u> </u>
If your answer is 'yes' to any of the foregoing questions (1-3), furnish a written statement of each occurrence gi the complete facts. For each incident, state the date, case number, the nature of the charge the disposition of t matter, and the name and address of the authority in possession of the records thereof. You must provide certi- copies of any arrest or conviction and/or any plea agreements entered into for any felony(ies) or misdemeanor	he fied
4 Have you ever been denied participation in, or suspended from the Medicaid or Medicare benefit program? Yes No	
If your answer is 'yes' to questions 4, furnish a written statement of each occurrence giving the complete facts. each incident, state the date, the nature of the charge the disposition of the matter, and the name and address the authority in possession of the records thereof.	
5 Do you hold a DEA license? Yes No If yes list DEA Number #	
6 Have you ever surrendered your DEA number or had it revoked or restricted? Yes No	, $\Box$
(M) STATEMENT OF CHILD SUPPORT	
Pursuant to state and federal mandated requirements, I further certify that (CHECK the appropriate box):	
1 I am NOT subject to a court order for the support of one or more children.	
2 I AM subject to a court order for the support of one or more children and: (continue to 2a or 2b below)	
I am NOT in compliance with a plan approved by the district attorney or other public agency enforcing the order fo the payment of the amount owed pursuant to the court order for the support of one or more children.	r 🗆
2b I AM in compliance with a plan approved by the district attorney or other public agency enforcing the order for the payment of the amount owed pursuant to the court order for the support of one or more children.	

#### (N) AFFIDAVIT AND PLEDGE

I hereby expressly waive all provisions of law forbidding any physician or other person who has attended or examined me or who may hereafter attend or examine me from disclosing any knowledge or information that is thereby acquired, and I hereby consent that such knowledge or information may be disclosed to the Nevada State Board of Dental Examiners.

The person named as the applicant in the foregoing application and questionnaire, being first duly sworn, deposes and says: I am the applicant for dental licensure referred to; and I have carefully read and understand the questions in the foregoing questionnaire and have answered them truthfully, fully, and completely, without mental reservation of any kind. I further understand I have a continuing obligation to inform the Board should any of my answers since filing this application change prior to the Board issuing my license. In the event I fail to update the answers which have changed since submitting this application, I understand that such failure is ground for revocation of any license issued or denial of the application.

I hereby authorize educational and other institutions, my references (past and present), business and professional associates (past and present), insurance carriers, professional societies, governmental agencies and instrumentalities (local, state, federal or foreign), and independent information gathering services to release to the Nevada State Board of Dental Examiners any information, files or records requested by the Board in connection with the processing of this application.

I hereby pledge myself to the highest standards and ethics in the Practice of Dentistry and further pledge to abide by the laws and regulations pertaining to the practice of dentistry. I understand that a violation of this pledge may be deemed sufficient cause for the revocation of a license issued by the Board.

I hereby understand and agree that the title of all licenses shall remain with the Nevada State Board of Dental Examiners and subject to surrender by Order of said Board.

I UNDERSTAND THAT ANY OMISSIONS, INACCURACIES, OR MISREPRESENTATIONS OF INFORMATION ON THIS APPLICATION ARE GROUNDS FOR REJECTION OF THIS APPLICATION AND THE REVOCATION OF A LICENSE WHICH MAY HAVE BEEN OBTAINED THROUGH THIS APPLICATION.

PPLICANT	NOTORY	
	State of	County of
Applicant Signature		
	The statement on this before me this	s document are subscribed and sworn
Applicant (printed) Last Name, First, MI, Suffix (e.g., Jr.)		
	day of	,20
Date of Signature (must correspond with notory date)		
Applicants Date of Birth (month/day/year)	Notory Public	
Social Security Number	My Commission Exp	ires



Social Security Number

# **Nevada State Board of Dental Examiners**

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NOTARIZED AUTHORIZATION FOR RELEASE OF	INFORMATION, DOCUM	ENTS AND RECORDS
I,, designate the I maintain information, and copies of documents and records that hospitals and other entities when I apply for licensure, staff mem	can subsequently be provide	
I request and authorize every person, institution, professional lic license to practice my professional, Joint Commission on Nationa (local, state, federal or foreign), law enforcement agency, or other release information, records, transcripts, and other other docum competence, ethics, character, and other information pertaining	I Dental Examinations, hosp or third parties and organizate ents, concerning my profess	ital, clinic, government agency tions, and their representatives to ional qualifications and
I further request and authorize that the requested information, or	locuments and records be se	ent directly to:
Nevada State Board 2651 N Green Valley Henderson	Parkway Suite 104	
I hereby release, discharge, and hold harmless the Nevada State furnshing information, records, or documents of any and all liabil release information, material, documents, orders or the like relative	ity. I authorize the Nevada S	State Board of Dental Examiners to
By my signature below, I acknowledge that information, docume organization, educational institutions, individual, or any person of Board of Dental Examiners. I understand that Nevada State Board or documents forwarded by me.	or groups must be sent direct	tly by such persons to Nevad State
A photocopy or facsimile of this authoriand shall be valid for a period of one (1)		
APPLICANT	NOTORY	
Applicant Signature	State of	County of
	The statement on this docu before me this	ment are subscribed and sworn
Applicant (printed) Last Name, First, MI, Suffix (e.g., Jr.)		
Date of Signature (must correspond with notory date)	day of	,20
Applicants Date of Birth (month/day/year)	Notory Public	

My Commission Expires

# REQUEST FOR OFFICIAL TRANSCRIPTS DENTAL

Pursuant to NAC 631.230 and NAC 631.030, applicants for dental licensure in the State of Nevada must present official certified copies of your transcripts indicating you have been awarded a degree in dental surgery/medicine from an ADA accredited dental school or college.

Please be advised, you will be required to request a certified copy of your dental school transcript be sent to the Board office at the address listed above. If you hand deliver a certified copy of your transcript, the documents must be in a sealed envelope.

Please be advised, your application will not be deemed complete until our office has received the official transcript from your dental school.



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## **National Practitioner Data Bank Self-Query Report**

All applicants for dental or dental hygiene licensure are required to self-query the National Practitioner Data Bank. The self-query must be completed on the internet. You will need a credit card for payment of the querying fees. Instructions for accessing the self-query forms are as follows:

Go to: <a href="https://www.npdb.hrsa.gov/ext/selfquery/SQHome.jsp">https://www.npdb.hrsa.gov/ext/selfquery/SQHome.jsp</a>

- Click on 'Start a New Order'; read the agreements, accept the terms and click 'Submit and Continue'
- Complete steps 1-4 on-line following the instructions

Federal law requires that the self-query results be provided directly to you, the applicant/practitioner, and not a third party. You will be provided with an electronic copy (accessible online) and a paper copy (by mail) of your report. You may submit the original report you receive by mail to the Board office to the address at the top of this page, or submit the completed report by email by <u>following these instructions</u>:

- Open the email you received from the NPDB <u>indicating the electronic copy of your self-query response is available</u> and click on the link provided in that email
- Sign-in to open/view your report
- From the open report, save a copy of the report PDF to your computer
- Close the report and sign-out of the NPDB
- Return to the open email from the NPDB and click 'Forward'
- Enter the Board email address of <a href="mailto:nsbde@nsbde.nv.gov">nsbde@nsbde.nv.gov</a> in the 'To' field, attach a copy of the PDF report to the email and click 'Send'. The original email from the NPDB is required to view the email thread and confirm authenticity.

It is important you follow these instructions for the Board staff to verify the authenticity of the report. **PLEASE NOTE:** You must use a non-Apple product (i.e. – anything but an iPhone, iPad, Mac, etc.) to forward the information by email. The Board staff is unable to view all required information if submitted using an Apple product. We apologize for the inconvenience.

If you have questions pertaining to your self-query, you may contact: **<u>Data Bank Customer Service at 800-767-6732.</u>** 



2651 N. Green Valley Pkwy, Ste. 104 Henderson, NV 89014 (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

# LICENSURE APPLICATION CREDIT CARD PAYMENT AUTHORIZATION FORM

Applicant Name:		Telephon	e #: (	)			
Dental Licensure Application		<b>Dental Hygiene Licensure Application</b>					
Select Application Type:		Select Application Type:					
☐ License by Examination – WREB (\$1200)		☐ Licensure	by Exam	ination – V	VREB (\$600)		
☐ License by Examination – ADEX (\$1200)		☐ Licensure	by Exam	ination – A	DEX (\$600)		
☐ License by Endorsement (\$1200)		☐ Licensure	by Endo	rsement (	\$600)		
☐ Specialty License by Credential (\$1200)		☐ Geograph	ically Res	stricted (\$	150)		
☐ Geographically Restricted (\$600)		☐ Limited Li	cense (\$	125)			
☐ Limited License – Faculty / Resident (\$125)		☐ Military b	y Recipro	city (\$600	))		
☐ Limited Licensed for Supervision (\$100)		<b>Dental The</b>	erapy Li	icensure	Application		
☐ Restricted License (\$125)		Se	elect App	olication T	уре:		
☐ Military by Reciprocity (\$1200)		☐ Licensure	by Exami	nation – W	/REB (\$1000)		
☐ Specialty License by Application [NV licensed Dentist only] (\$	125)	☐ Licensure	by Exami	nation – A	DEX (\$1000)		
☐ General Dental License AND Specialty License (\$1325)		☐ Licensure	by Endor	sement (\$	500)		
(must select general dental license option above, also)	Ī	☐ Military by	/ Recipro	city (\$100	0)		
Logica di Logica de Carte de D	Other/Memo:						
Miscellaneous (optional):							
☐ Nevada Revised Statutes (NRS) 631 Booklet							
☐ Nevada Administrative Codes (NAC) 631 Boo	oklet (	\$3)					
Payment Infor	rmatio	on					
Name on Credit Card:		Method of	Payme	nt:			
		☐ Master	Card <b>I</b>	□ Visa	I □ Discover		
Credit Card Billing Address:				./Apt. No	•		
, and the second				, ,			
City:	State:		Zip	Code:			
·							
			<u> </u>				
Credit Card Number:		CVV Code:	Expirat	ion Date	Amount Authorized:		
			M M	20 Y Y	\$		
					<u> </u>		
Signature:			Date	: ,	/ /		